

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
December 15, 2020 – 5:00 p.m.**

I. Call to Order – 6:00 p.m.

In accordance with the State’s Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on December 7, 2020, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on December 7, 2020, posted on the District website on December 11, 2020, and sent to the Township Clerk on June 19, 2020, and on December 3, 2020.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present Mr. Jack Fairchild
Present Mrs. Dria Law
Present Mrs. Katherine Mullin
Present Ms. Lauren Romano
Present Dr. Mark Snyder
Present Mr. Mark Villanueva (arrived 6:05 p.m.)
Present Mr. David A. Weinstein (arrived 6:08 p.m.)

Present Mrs. Caryn Shaw, Vice President
Present Dr. Sandra Alberti, President

Present Mr. John Comegno, Esq., Solicitor
Present Dr. Scott McCartney, Superintendent
Present Mr. James M. Heiser, Business Administrator/Board Secretary
Present Ms. Carole Butler, Director of Curriculum and Instruction
Present Dr. David Tate, Director of Special Education
Present Dr. Carolyn Gibson, Interim Director of Personnel
Present Mr. Jeffrey Arey, Director of Instructional Technology

V. Executive Session

WHEREAS, N.J.S.A.10:4-6 ET.SEQ. (“The Open Public Meetings Act”), authorizes Board of Education to meet in executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires that the Board adopt a resolution at a public meeting to go into private session, now, therefore,

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student disciplinary matters, and specifically,
 - a. Student matter

2. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically,
 - a. Personnel
3. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically,
 - a. Legal matters

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by: Mrs. Shaw Second: Mrs. Mullin Vote: 9 - 0

VI. Return to Public

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 9 - 0

VII. Adjournment

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 9 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
Video Conference
December 15, 2020 – 7:00 p.m.**

I. Call to Order

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on December 7, 2020, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on December 7, 2020, posted on the District website on December 11, 2020, and sent to the Township Clerk on June 19, 2020, and on December 3, 2020.

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Present Mr. Jack Fairchild
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Present Mrs. Katherine Mullin
Present Ms. Lauren Romano
Present Dr. Mark Snyder
Present Mr. Mark Villanueva
Present Mr. David A. Weinstein

Present Mrs. Caryn Shaw, Vice President
Present Dr. Sandra Alberti, President

Present Mr. John Comegno, Esq., Solicitor
Present Dr. Scott McCartney, Superintendent
Present Mr. James M. Heiser, Business Administrator/Board Secretary
Present Ms. Carole Butler, Director of Curriculum and Instruction
Present Dr. David Tate, Director of Special Education
Present Dr. Carolyn Gibson, Interim Director of Personnel
Present Mr. Jeffrey Arey, Director of Instructional Technology

Dr. Alberti and Dr. McCartney thanked Kathy Mullin for her service to the community and the District. Mrs. Mullin was presented a plaque for her work on the Moorestown Township Board of Education.

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-119:

November 17, 2020 Executive Session

November 17, 2020 Regular Meeting

Moved by: Mrs. Shaw

Second: Ms. Romano

Vote: 9 - 0

B. Communications - none

C. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

- Retirement Recognition – The following retirees were recognized on their retirements:
 - Barbara Amon
 - Susan Hennessy
 - Sandra Hoffman
 - Denise Parrillo
 - Barbara Memmo
 - Edward Wright
- Presentation: “Reflections on Our Schools” – Carole Butler, Director of Curriculum & Instruction, went through a presentation entitled, “Reflections on Our Schools.” Discussions occurred amongst the Board and Cabinet regarding the data in Ms. Butler’s presentation.

2. Student Board Representatives

- Cara Petrycki discussed Student Council activities with the Board of Education which included a drive-in movie. Ms. Petrycki spoke about the transition from hybrid to full remote and gave specific examples of fun and interesting remote learning activities. Ms. Petrycki reviewed fundraising activities in the High School.
- Claire Hurren discussed bench painting and community beautification ideas that were reviewed by Student Council. Ms. Hurren provided an update on community outreach activities. Ms. Hurren updated the Board on Martin Luther King holiday activities. Ms. Hurren provided an update on the start-up of the Mock Trial club.
- Logan Procopio went over a gaming activity being held by the sophomore class and provided an update on the transition from hybrid to remote.
- Bhavika Verma went over the transition from hybrid to remote and thanked the staff for making it easy. The freshman class is focused on beautification for the high school which includes the exterior of the school and painting activities.
- Jack Brittain – no report

3. Additional Updates

- NJQSAC Presentation – Dr. McCartney provided an update to the Board on NJQSAC which included a review of the Instruction Program, Fiscal Management, Governance, Operations, and Personnel sections of the QSAC document.
- COVID Update – Dr. McCartney provided an update regarding the process the District takes when there is a confirmed positive. Dr. McCartney provided an update on where the District stands at the current moment related to positive cases. Dr. McCartney explained the impact of positive cases on contact tracing which has resulted in over 700 people having to be quarantined. Mr. Villanueva asked Dr. McCartney about what would require the district to go full remote again. Dr. McCartney explained that the District provides the information to the Department of Health and they assess the information and discuss the situation with the District. The change that has occurred is around the magnitude of contact tracing. Dr. McCartney explained that we are putting more resources around the contact tracing process to help support it while the County is high risk.
- Dr. McCartney provided an update regarding potential snow on Wednesday/Thursday.

D. Board Committee Reports – Questions and Comments

- a. **Curriculum** – Ms. Romano updated the Board on curriculum discussions which included an update on K-5 ELA curriculum, NJQSAC, presentation data, and the Drexel partnership.
- b. **Policy** – no report
- c. **Finance and Operations** – Mr. Weinstein updated the Board on the recent Finance and Operations Committee meeting which included Broker of Record interviews, professional services proposals, grounds contractor issues, cleaning of facilities when there is a positive case, ESF rental contract proposal, facility rental fee review, food service review, overview of grants, potential costs in a half day model, potential savings in the remote model, and a possible booster club.
- d. **Communications** – Mrs. Law updated the Board on the recent Communications Committee meeting. Topics included a review of the community forum, the roles of the Ad-Hoc Committee, monthly article submissions, and the Board meeting formats.
- e. **Race and Racism Committee** – Dr. Alberti provided an update on conversations in the Race and Racism Committee.

E. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weinstein Second: Ms. Romano Vote: 9 - 0

2. Public Comment on Agenda Items

- a. Aidan Fairchild of 22 E. Wilson Avenue urged the board to reevaluate the decision on a potential snow day.
- b. Elizabeth Pollard of 64 Brooks Road commented she thinks allowing parents to not complete the daily health forms presents challenges. When Google was down we couldn't receive the email explaining it was down.
- c. Barbara Schwartz of 700 Brandywine Drive thanked the Board for the public form. The breakout groups started good conversations.
- d. Colette McLean-Lamidi of 68 Red Leaf Road stated that more needs to be done in representation. Choice remote needs to be evaluated more heavily for student representation.
- e. John Makopoulos of 5 Walnut Court requested data on non-elective failure rates and GPA scores. Mr. Makopoulos requested clarity from Dr. McCartney's statements earlier. Dr. McCartney stated that we have cumulative data and active data. Decisions are made around active data for reopening. Dr. McCartney provided additional information around quarantine timeline data.
- f. Cheryl Makopoulos of 5 Walnut Court commented that the results presented earlier were not glowing. The reflections on only positive comments isn't reflective of there being room for improvement. Ms. Makopoulos asked the Board about what actions they will take to have accountability and real transparency.
- g. Melissa Burns of 8 Brooks Road stated she is surprised that we are already talking about going back to school but the cases in Moorestown are rising. Ms. Burns requested the district reconsider the daily health form. Ms. Burns

requested information on substitutes and availability. Ms. Burns believes children are being held to the same academic standards and she is worried about the impact on the whole students.

- h. Nicholas Zangaladze of 222 Saint Anthony's Drive requested a districtwide snow day tomorrow.
- i. Marcia Stetler-Klock, teacher at UES, shared positive points during full remote.
- j. Victoria Britton of 235 S. Church Street thanked the Board and staff for the work that is being done. Ms. Britton stated that important issues such as race and racism need to keep moving forward.
- k. Lisa Trapani, MEA President, thanked Ms. Mullin for her service to the District.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Mrs. Law Vote: 9 - 0

VI. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – October, 2020 – Exhibit #21-120
- 2. **Treasurer's Report** – August, 2020 – Exhibit #21-121
- 3. **Cafeteria Report** – October, 2020 - Exhibit #21-122

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of October, 2020 attached as Exhibit #21-123.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$5,761,790.24 attached as Exhibit #21-124.

Approval of Items 1 – 4:

Moved by: Ms. Romano Second: Mrs. Shaw Vote: 9 - 0

Approval of Item 5:

Moved by: Ms. Romano Second: Mrs. Shaw Vote: 8 – 0, Abstain – 1
Abstention: Mr. Weinstein

Mr. Heiser thanked NutriServe, Bus Drivers, Paraprofessionals, Custodians, Nurses, Anne King, Kate Esaia, Greg Cohen and Yolanda Crespo for their contributions in the food service process. Mr. Heiser explained that the district has served almost 70,000 meals since the start of the school year.

VII. Recommendations of the Superintendent

A. NJQSAC Presentation

MOTION:

I recommend that the Moorestown Township Board of Education approve the submission of the New Jersey Quality Assurance Continuum (NJQSAC) District Performance Review (DPR) documents and Declaration Page to the Burlington County Office of Education for review as per N.J.S.A. 18A:7A-10 et seq. and N.J.A.C. 6A:30-3.1 et seq.

Moved by: Mr. Fairchild Second: Dr. Snyder Vote: Unanimous

B. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulation be entered on second reading:

- Policy 1620 Administrative Employment Contracts
- Policy 2431 Athletic Competition
- Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity
- Policy 5330.05 Seizure Action Plan
- Regulation 5330.05 Seizure Action Plan
- Policy 6440 Cooperative Purchasing
- Policy 7440 School District Security
- Regulation 7440 School District Security
- Policy 7450 Property Inventory
- Policy 8420 Emergency and Crisis Situations
- Policy 1648 Restart and Recovery Plan Appendices

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulation listed above as Exhibit #21-125.

Approval of Policy 1648:

Moved by: Mrs. Mullin Second: Mr. Weinstein Vote: 8 – 1
No: Mr. Villanueva

Approval of all remaining policies:

Moved by: Mrs. Mullin Second: Mr. Weinstein Vote: 9 – 0

Mr. Villanueva stated that he can't support Policy 1648 without a parallel model at all levels.

C. Educational Program

1. Home Instruction 2020-2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-126 for the 2020-2021 school year.

2. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #21-127 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

Approval of Items 1 – 2:

Moved by: Ms. Romano Second: Mrs. Law Vote: 9 - 0

D. Finance and Business

1. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-128.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$60 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

3. 2021 IDEA Grant Amendment #1 Application

The Moorestown Township Public Schools' IDEA Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate \$90,964 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
IDEA	\$37,907	\$53,057	\$90,964	\$1,052,360	\$113,033	\$1,165,393

MOTION:

I recommend that the Board hereby authorize the submission of the IDEA Basic & Preschool Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 IDEA amendment application.

4. 2021 ESEA Consolidated Grant Amendment #1 Application

The Moorestown Township Public Schools' ESEA Consolidated Grant Amendment Application #1 for 2021 requires Board of Education approval. This amendment is required in order to allocate \$83,531 of unspent carry-over funds.

<u>Title</u>	<u>Carryover Amounts</u>			<u>Revised Grant Amounts</u>		
	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>	<u>Public</u>	<u>Nonpublic</u>	<u>Total</u>
Title I	\$18,415	\$0	\$18,415	\$133,490	\$0	\$133,490
Title IIA	\$51,264	\$3,852	\$55,116	\$109,276	\$8,212	\$117,488
Title III	\$0	\$0	\$0	\$10,298	\$0	\$10,298
Title IV	\$9,301	\$699	\$10,000	\$18,602	\$1,398	\$20,000
Total	\$78,980	\$4,551	\$83,531	\$271,666	\$9,610	\$281,276

MOTION:

I recommend that the Board hereby authorize the submission of the ESEA Consolidated Grant Amendment #1 application for Fiscal Year 2021, and accepts the grant award of these funds upon the subsequent approval of the FY 2021 ESEA amendment application.

5. High School Athletic Schedules – Winter 2020

MOTION:

I recommend the Board approve the High School Winter 2020 athletic schedules as listed in Exhibit #21-129.

6. Separation Agreement with Employee #2151

MOTION:

I recommend the Board approve the separation agreement with Employee #2151 (exhibit to be distributed).

Approval of Items 1 – 6:

Moved by: Mr. Fairchild Second: Mr. Weinstein Vote: 9 – 0

E. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2020-2021 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Catherine Wilson, as a 5th Grade Teacher at the Upper Elementary School. Ms. Wilson has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective September 17, 2020 through January 15, 2021.
- b. Jeanine Motta, as a Spanish Teacher at the High School. Ms. Motta has a MA from University of the Salamanca. She has been placed on Column MA, Step 8 of the Teacher Salary Guide at a salary of \$69,330.00 prorated, effective on or about February 15, 2021 through June 30, 2021.
- c. Brooke Coskery, as a Special Education Teacher at the George Baker Elementary School. Ms. Coskery has a BA from Rowan University. She has been placed on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective January 4, 2021 through June 30, 2021.

Support Staff

- a. Thomas King, as a Bus Driver for the Transportation Department. Mr. King's hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated effective January 1, 2021 through June 30, 2021.
- b. Lauren Kremus, as a Child Caregiver for the Extended Day Care Program. Ms. Kremus's hourly rate is \$11.00 for 6 hours per week as directed, effective on or about January 11, 2021 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

- a. Susan Powell, Principal at the Upper Elementary School, requesting an adjustment to a paid Medical Leave of Absence November 9, 2020 through November 24, 2020.

Professional Staff

- a. Susan Littman Nichols, a 6th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence December 14, 2020 through January 15, 2021.
- b. Carlton Martin, a 5th Grade Teacher at the Upper Elementary School, requesting an extension to a paid Medical Leave of Absence from September 17, 2020 through January 4, 2021.
- c. Katherine Kaubin, a Special Education Teacher at the Middle School, an unpaid Child Rearing Leave of Absence January 4, 2021 through May 4, 2021.

- d. Marjorie Lipinsky, an English Teacher at the High School, a paid Medical Leave of Absence January 19, 2021 through April 1, 2021.
- e. Mikal Lundy, a Business Teacher at the High School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective November 30, 2020 through December 31, 2020.
- f. Donna Tortu, a Special Education Teacher at the High School, a paid Medical Leave of Absence November 25, 2020 through January 15, 2021.

Support Staff

- a. Sarah Bowling, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence from March 3, 2021 through March 30, 2021; unpaid Family Medical Leave of Absence March 2021 through June 30, 2021.
- b. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, requesting an extension to a paid Medical Leave of Absence from September 1, 2020 through November 30, 2020.
- c. Lynne Nicgorski, a Paraprofessional at the Middle School; requesting an adjustment to a paid Medical Leave of Absence from October 19, 2020 through November 20, 2020.

3. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Mary Jean Klatter, a 1st Grade Teacher at the George Baker Elementary School, after 25 years of service to the District, effective July 1, 2021.
- b. Barbara Memmo, a 4th Grade Teacher at the Upper Elementary School, after 25 years of service to the District, effective July 1, 2021.
- c. Edward Wright, a Technology Education Teacher at the High School and Middle School, after 22 years of service to the District, effective February 1, 2021.

Support Staff

- a. Denise Parrillo, a Paraprofessional at the Upper Elementary School, after 18 years of service to the District, effective December 1, 2020.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Nelson Dimpler, a Head Custodian at the George Baker Elementary School, effective December 15, 2021.
- b. Alyssa Pasquini, a Paraprofessional at the High School, effective January 15, 2021.

5. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Carla Migliazzo-Hasegawa, as a Long Term Substitute Kindergarten Teacher at the South Valley Elementary School, effective December 24, 2021 through June 30, 2021.
- b. Arianna Labetti, as a Long Term Substitute Special Education Teacher at the Upper Elementary School, effective December 23, 2021 through January 19, 2021.
- c. Cynthia Rivas, as a Long Term Substitute Special Education Teacher at the Upper Elementary School, effective December 23, 2021 through June 30, 2021.
- d. Nichole Dimitri, as a Long Term Substitute Special Education Teacher at the Middle School, effective January 5, 2021 through May 6, 2021.
- e. Nubia Guldin, as a Long Term Substitute Spanish Teacher at the High School, effective December 8, 2020 through February 17, 2021.

Support Staff

No actions recommended at this time.

6. Administrative Leave - Exhibit #21-130 – modified to 12/15/2020

7. Substitutes - Exhibit #21-131

8. Virtual Creative Minds Staff - Exhibit #21-132

9. Anticipated Clubs - Exhibit #21-133

10. Anticipated HS Athletics - Exhibit #21-134

11. Homebound Instructors - Exhibit #21-135

12. Anticipated Co-Curricular - Exhibit #21-136

Approval of Items 1 – 6 and 8 – 12:

Moved by: Ms. Romano Second: Mrs. Shaw Roll Call Vote: 9 - 0

Approval of Item 7:

Moved by: Ms. Romano Second: Mrs. Shaw Roll Call Vote: 8 - 0, Abstain-1
Abstention: Mr. Fairchild

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #21-137

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #1

Moved by: Dr. Snyder Second: Mrs. Law Vote: 9 - 0

IX. Informational Only

A. Enrollment Information – December 1, 2020

	2019-2020	2020-2021
High School	1270	1292
Middle School	662	628
Upper Elementary School	912	850
Elementary School	1124	1043
Total	3968	3813

B. Old Business

a. Winter Sports Codicil

Moved by: Mrs. Law Second: Mr. Fairchild Vote: 7 – 1, Abstain – 1
No: Mr. Villanueva
Abstention: Mr. Weinstein

Mr. Villanueva thanked the coaches for the flexibility on the Winter Codicil and stated that he can’t approve it with a material error in the existing agreement.

b. High School Senior Trip Date Change – from 5/22/21 to 5/27/21

Moved by: Mrs. Law Second: Mr. Fairchild Vote: 9 - 0

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Ms. Romano Second: Mr. Weinstein Vote: 9 - 0

2. Public Comment

- a. Marcia Stetler-Klock stated she believes the parallel and full remote are completely different due to class size and interactions.
- b. Daniela Riggins stated that she chose full remote due to transition concerns. Ms. Riggins is concerned over changes in the full remote student schedules changing during the transition.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Ms. Romano Vote: 9 - 0

X. Adjournment – 10:10 p.m.

Moved by: Mr. Weinstein Second: Ms. Romano Vote: 9 - 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary